

2003 - 2004

HARROW COUNCIL
COUNCIL SUMMONS

ORDINARY MEETING
Thursday 22 January 2004



COUNCIL SUMMONS

Law and Administration Division

Civic Centre

Harrow

14 January 2004

Dear Member

I hereby request and summon you to attend an **ORDINARY MEETING OF THE COUNCIL OF THE LONDON BOROUGH OF HARROW** to be held in the **COUNCIL CHAMBER** at the **CIVIC CENTRE, STATION ROAD, HARROW, on Thursday, 22nd day of January 2004 at 7.45 pm** to take into consideration the following numbered matters and to pass such resolutions and to make such orders thereon as may then be determined.

PRAYERS

(NOTE: PRAYERS will have been said at the preceding Special Council Meeting).

1. **COUNCIL MINUTES:** (Pages 1 - 12)

That (1) the minutes of the meeting held on 23 October 2003, having been circulated, be taken as read and subject the following correction be signed as a correct record:

Correction: In the attendance listing, insert the name of Councillor John Branch, which had been inadvertently omitted.

(2) the minutes of the Special meeting held on 22 January 2004 be deferred until the next Council meeting, when they will have been printed into the Council Minute Volume.

(Notes: (i) The 23 October Council minutes have been circulated previously within Volume 5 of the Cabinet and Council Minutes (2003/04);

(ii) those minutes are also now enclosed with this Summons for ease of reference).

2. **DECLARATIONS OF INTEREST:**

To receive declarations of interest (if any) from Members of Council arising from business to be transacted at this meeting.

3. **MAYOR'S ANNOUNCEMENTS:**

To receive any announcements from the Mayor.

(Note: Information as to recent Mayoral engagements will be tabled).

4. **PROCEDURAL MOTIONS:**

To receive and consider any procedural motions by Members of the Council, under relevant Council Procedure Rules, in relation to the conduct of the business for this Council Meeting.

(Note: Notice of such procedural motions, received after the issuing of this Summons, will be tabled).

5. **PETITIONS:**

To receive petitions (if any) submitted in accordance with Council Procedure Rule 11 and presented :-

- (i) by a representative of the petitioners;
- (ii) by a Councillor, on behalf of petitioners; or
- (iii) by the Borough Solicitor, on behalf of petitioners.

6. PUBLIC QUESTIONS:

A period of up to 15 minutes is allowed under Council Procedure Rule 12 for members of the public to ask questions of members of the Executive, Portfolio Holders and Chairs of Committees, of which notice has been received no later than 5.00 pm two clear working days prior to the day of this Meeting.

(Note: Confirmation of any such questions will be tabled).

7. BUDGET 2004/5 AND MEDIUM TERM BUDGET STRATEGY FOR CONSULTATION - GENERAL FUND RESERVES: (Pages 13 - 16)

RECOMMENDATION I: (CABINET – 16 December 2003).

8. COUNCIL TAX DISCOUNTS: (Pages 17 - 20)

RECOMMENDATION III: (CABINET – 16 December 2003).

9. CALCULATION OF COUNCIL TAX TAXBASE FOR 2004/5:

RECOMMENDATION I: (CABINET – 13 January 2004).

(To follow).

10. HOUSING REVENUE ACCOUNT 2004/5:

RECOMMENDATION II: (CABINET – 13 January 2004).

(To follow).

11. EARLY YEARS AND CHILDCARE STRATEGY 2004 - 06:

RECOMMENDATION III: CABINET (13 January 2004).

(To follow).

12. SPECIAL URGENCY DECISIONS TAKEN BY THE EXECUTIVE: (Pages 21 - 26)

In accordance with the Overview and Scrutiny Procedure Rules set out in Part 4 of the Constitution, the Borough Solicitor is required to report to the Council any decisions taken as a matter of urgency on behalf of the Executive (that is, as individually authorised by the Portfolio Holders).

These requirements are met in the attached paper from the Borough Solicitor.

FOR CONSIDERATION

13. OVERVIEW AND SCRUTINY SUB COMMITTEES: ACCOUNTS APPROVAL SUB COMMITTEE:

Under the requirements of the Constitution (Overview and Scrutiny Rules – Rule 4.3) the Chair of the Overview and Scrutiny Committee, Councillor Jean Lammiman, advises Council that an additional Sub committee, the “Accounts Approval Sub Committee” has been established for the purpose of considering and dealing with the External Auditor’s Report on the Statement of the Council’s Accounts and in order to meet statutory requirements.

The establishment of the Sub Committee is as set out in Minute 117 of the Overview and Scrutiny Committee meeting, 25 November 2003.

FOR CONFIRMATION

14. QUESTIONS WITH NOTICE (Council Procedure Rule 13):

A period of up to 15 minutes is allowed (Council Procedure Rule 13.2) for the asking of written questions by Members of Council of a member of the Executive or the Chair of any Committee:-

- (i) of which notice has been received at least two clear working days prior to the day of this Meeting;
- (ii) or which relate to urgent matters, the consent of the Executive member or Committee Chair to whom the question is to be put has been obtained and the content has been advised to the Borough Solicitor by 12.00 noon on the day of the Council Meeting.

(Confirmation of any such questions will be tabled).

15. APPOINTMENTS TO OUTSIDE BODIES: LONDON NORTH WEST VALUATION TRIBUNAL: (Pages 27 - 36)

Report of the Borough Solicitor.

(NOTE: There are no Motions submitted by Members of Council in accordance with the provisions of Council Procedure Rule 15.1 for consideration at this Council Meeting).

Yours sincerely



Borough Solicitor

To: His Worship the Mayor and all Members of the Council of the London Borough of Harrow